



2015-16 Maize Education Foundation Grant Application

Application Guidelines

Please read carefully to fully understand guidelines and expectations.

Technology Grants (maximum award \$50,000/District; \$20,000/Building) provide funds that align with the District's technology needs as identified in the District's Strategic Plan. Grants may include, but are not limited to, the following:

- Instructional Software
- Equipment
- Interactive Projection Boards
- Portable/Personal Computing Devices
- Laptop Carts
- Professional Development for Technology

Instructional Grants (maximum award \$50,000/District; \$20,000/Building; \$5,000/Grade Level/Department; \$1,000/Individual Teacher) provides funds for Maize USD educators for educational projects that align with the District's Strategic Plan. Grants may include, but are not limited to, the following:

- Consumable supplies for classroom projects
- Professional Development
- Global learning programs using project based learning techniques
- Equipment

Enrichment Grants (maximum award \$50,000/District; \$20,000/Building; \$5,000/Grade Level/Department; \$500/Student) provide funds a Maize staff member for groups of students to participate in learning activities that extend beyond the classroom. Opportunities may include, but are not limited to, the following:

- Interactive Distance Learning opportunities
- Summer Camps (Fine Arts, Leadership, etc.)
- Student Mentoring Programs
- Before/After School Academic Assistance Programs

2015-16 Grant Application Timeline

Completed Applications are due at 4:30 p.m. March 23, 2015.



Completed grant applications due to the Foundation Programs and Allocations committee to prepare for review by Foundation Board of Directors.



Foundation Board of Directors convene to evaluate award applications and select grant recipients.



Foundation Board of Directors announce 2014-15 grant recipients at the May 1, 2015 All Staff meeting.



Foundation Board of Directors disperse funds to Maize USD 266 for awarded grants.

Date for Awarding Funds :

Funds for approved applications are payable no later than the first day of the fall semester. Funds will be deposited in the appropriate account in the district's budget. Slight change in starting date is negotiable, based on unique needs of the grant. **Recipients must adhere to all Maize USD 266 budget and purchasing guidelines.**

Length of Project :

The grants are funded for twelve (12) months. Any unexpended funds will revert to the Maize Education Foundation at the conclusion of the twelve (12) month period.

Applicant Eligibility :

Grants are limited to Maize USD 266 staff to benefit Maize students. In the case of team-based proposals, a Project Director must be designated to assume overall administrative responsibility for the grant, and all related correspondence will be so directed.

Eligible Projects :

All grants must address needs to enhance the learning experience. The identified need must be aligned with the goals of the District's Journey to Excellence Strategic Plan. **Products purchased with grant funds become the property of the District, not the individual(s).** The grant must describe some quantitative and/or qualitative method to evaluate the success of the project.

Proposal Review :

Proposals shall be competitively reviewed by the Foundation's Board of Directors. All proposals will be subject to number-coded, blind review relative to applicant(s) and specific building. Accordingly, specific reference to the applicant and building must be limited to information on the cover page. Before review, the Maize USD 266 Superintendent of Schools and Associate Superintendent will screen grant proposals for the purpose of assuring compliance with District guidelines and the District's goals as outlined in the Journey to Excellence Strategic Plan, not for selection of recipients.

Initiative Summary:

An interim and end of the school year summary are required on the forms provided. At the end of the school year in which the grant is awarded, a copy of the receipts of expenditures is due in the Maize Education Foundation, or by June 30. In addition, a summary of the initiative is due to the Maize Education Foundation at the conclusion of the initiative. An individual who does not submit a summary will not be eligible to submit another proposal until the summary has been received.

Guidelines for Completing the Application :

The project is appropriate for submission if the following questions can be answered in the affirmative:

- Is the project important to learning?
- Is the project congruent with the District's Journey to Excellence Strategic Plan?
- Can the project be done?
- Are the objectives measurable?



**Maize Education Foundation
Grant Application**

Office Use Only
Code: _____

NOTE: This application must be typed, saved as a PDF document and emailed to foundation@usd266.com by 4:30 p.m. March 23, 2015.

Please check one:

Technology Grant

Instructional Grant

Enrichment Grant

Name of Grant Applicant/Team Chairman: <u>Bethany Janssen</u>		
E-mail Address: <u>bjanssen@usd266.com</u>	Phone: <u>316-619-4445</u>	
School Name: <u>Maize High School</u>		
Is this a team proposal (grade level/department?)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, list team members below: <u>Chris Botts, Beth Schmidt, Sonya Tice, Craig Broadbent</u>		

Title of Proposed Grant: <u>Teaching to a Changing Demographic at the High School Level</u>
Anticipated Date of Implementation: <u>August 2015</u>
Anticipated Date of Completion: <u>August 2015</u>
Total Dollar Amount Requested: <u>2240.00</u>

Applicant Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Date Received: _____

Note:

Review of proposals is anonymous. This cover sheet will not be included as part of the actual selection process by the Maize Education Foundation's Board of Directors. Consideration of your request will be based entirely on the following proposal.



Maize Education Foundation Grant Application

NOTE: DO NOT INCLUDE BUILDING OR STAFF MEMBER NAME IN THE REMAINING PAGES OF THIS APPLICATION. IF A BUILDING OR STAFF MEMBER NAME APPEARS, THE GRANT WILL NOT BE CONSIDERED FOR FUNDING.

Please check one:

Technology Grant

Instructional Grant

Enrichment Grant

Title of Proposed Grant: <u>Teaching to a Changing Demographic at the High School Level</u>
Date Submitted: <u>3/13/15</u> Anticipated Date of Implementation: <u>August 2015</u>
Anticipated Date of Completion: <u>August 2015</u>
Total Dollar Amount Requested: <u>2344.40</u>

Directions: Please answer the following questions in the space provided. If an appendix is needed for supplemental material, it must be limited to a maximum of three (3) pages.

1. Describe why the grant is needed and how the need is consistent with a District Journey to Excellence Goal.
(20 points)

According to the Kansas Department of Education Report Card, Maize High School has gone from 5.8% economically disadvantaged in the 2005-2006 to in the 2014-2015 school year. During many staff meetings at MHS, teachers have discussed the need to learn how to teach to students who are increasingly economically disadvantaged. Teachers who have spent their career teaching at Maize High School find themselves (for the first time) experiencing repeated issues with classroom management, attendance and discipline. We feel that this is a problem that needs to be addressed during professional development.

Students who live in poverty have particular experiences and challenges that they face. Ruby Payne Poverty Training is a program that explicitly addresses these issues by working with teachers and professional development. According to Payne, students in poverty lack not only economic resources, but mental stability. These students, especially in long-term poverty, also lack positive role models.

The goal of our grant is to hire a trained Ruby Payne Speaker from the Smokey Hills Education Service Center to present a day-long workshop at professional development. One Journey to Excellence goal is student/staff relationships. This training would help teachers to build positive relationships with students by giving them the tools to deal with low-income students.

Professional Development is another Journey to Excellence goal. This training would offer meaningful and useful professional development that would help realize the district's vision.



Maize Education Foundation Grant Application

Grant Name: Teaching to a Changing Demographic at the High School Level

2. Explain how this grant meets district/building level instructional goals. (15 points)

According to the district core principles, "We will provide a student-centered learning environment." This grant will help us meet that goal by discovering who, exactly, we teach. If a student-centered environment is important, then learning who those students are is equally important.

According to Mr. Botts, one goal of MHS for the year is to "continue to develop and nurture positive relationships." The more we know about our students, the more successful we will be in developing those relationships. Most teachers do not come from a background of poverty. It is important for them to be aware of these issues when dealing with situations they encounter.

3. What are the major objectives of the grant? How will the goals stated above be realized? (20 points)

Build staff awareness of the student demographic population at MHS and how it effects learning.

Increase understanding of how poverty impacts students attendance, academics, health, and positive engagement.

Learn techniques to better serve students in meeting Maize High School's expectations for high achievement.



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Grant Name: Teaching to a Changing Demographic at the High School Level

4. What methods will be used to achieve the grant's goals and objectives? (10 points)

We will meet the grant's goals by bringing in a guest speaker to discuss poverty issues and how they relate to student achievement. This will build awareness of the student demographic population. It will increase teachers' knowledge of how poverty effects attendance, academics, health and engagement. The speaker will also teach techniques to better serve students.

5. What is the potential impact on students? Approximately how many students will benefit from this grant? (10 points)

The potential impact of this grant on students is they will have teachers who are better-informed regarding the particular issues that arise from students living in poverty. Hopefully, students will learn better in this environment. The impact could be that teachers become more empathetic and know how to increase rigor and expectations while considering the reasons behind students who are unable to "produce" because of poverty issues. Students always benefit from reflective teachers.

All students at Maize High School will potentially benefit from this grant. That is approximately 1400 students. Students with economic challenges will particularly benefit. This would be approximately 280 students.

6. Provide a timeline and budget for the project. (10 points)

Date	Activity	Resources Needed	Target Date for Completion
August 2015	Hotel for Guest Speaker	130.00	August 2015
August 2015	Ruby Payne Poverty Training Speaker	750.00	August 2015
August 2015	Ruby Payne Poverty Training Workbook	1110.00	August 2015
August 2015	Ruby Payne Poverty Training Handouts	44.40	August 2015
August 2015	Food Allotment for Guest Speaker	100.00	August 2015
August 2015	Mileage for Guest Speaker	210.00	August 2015



Maize Education Foundation Grant Application

Grant Name: Teaching to a Changing Demographic at the High School Level

6. (cont'd.) Please list your budget request in order of priority. Detail your budget request. If a kit is included, please detail the contents. Include specific information on materials and equipment needed and their sources, duplicating costs, and any other fees, charges and payments. NOTE: If this grant is approved, copies of all invoices and proof of payments will need to be attached to a written final evaluation and returned to the Maize Education Foundation by the end of the school year in which the initiative is implemented or by June 30. (10 points)

Quantity	Item	Cost of Item	Supplier	Budget Amount
1	Ruby Payne Poverty Training, Guest Speaker	750	Smokey Hill Education Center	750
1	Ruby Payne Poverty Training, Workbooks, Handouts	1110	Smokey Hill Education Center	1154.40
1	Mileage for Speaker	210	Smokey Hill Education Center	210
1	Hotel for Guest Speaker	130	Holiday Inn Express, Maize, KS	130
1	Food Allocation for Guest Speaker	100	unknown	100

Total Amount of Grant: \$2,344.40

7. Describe how you/your team (grade level/department) has supported the efforts of the Maize Education Foundation in the past (volunteering, payroll deduct, etc.). (10 points)

One member has donated artwork and time to the Maize Education Foundation art auction. We have all donated money via payroll deduction.

8. How will the grant's goals and objectives be evaluated to determine effectiveness of the initiative? (Note: A written project evaluation is REQUIRED at the completion of the project.) (10 points)

At the end of the training, a survey will be sent out via survey monkey. We will also be able evaluate data at the end of the school year in relation to socioeconomic status as compared to behavior referrals, attendance and GPA.

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Grant Name: Teaching to a Changing Demographic at the High School Level

Grant Scoring Sheet (to be completed by Foundation Board of Directors)

Criteria	4	3	2	1	Score
Need for Grant (20 points)	States a need that is consistent with a District Journey to Excellence goal. (13-20 pts.)	States a need that is somewhat consistent with a District Journey to Excellence goal. (5-12 pts.)	Need stated does not address a District Journey to Excellence goal. (1-4 pts.)	No reference to need. (0 pts.)	
Explanation of how grant meets district/building level instructional goals (15 points)	Explanation is consistent with district/building level instructional goals. (11-15 pts)	Explanation is somewhat consistent with district/building level instructional goals. (5-10 pts.)	Explanation does not address district/building level instructional goals. (1-4 pts.)	Does not state how grant meets district/building level instructional goals. (0 pts.)	
Major objectives of the initiative (20 points)	Objectives are defined, obtainable and address a stated need. The outcomes are stated and are measurable. (13-20 pts.)	Objectives are defined and meet a need. Outcomes are stated. (5-12 pts.)	The objectives are defined. Outcomes are not clearly stated and cannot be measured effectively. (1-4 pts.)	The objectives are not clear. No measurable outcomes are included. (0 pts.)	
Methods to implement initiative (10 points)	Methods are research based and are sound. The initiative supports specific standards and benchmarks which are clearly stated and defined. (7-10 pts.)	Methods are sound. The initiative supports specific standards and benchmarks which are clearly identified. (3-6 pts.)	Methods are identified. Standards and benchmarks supported by the initiative are not clearly identified. (1-2 pts.)	Methods are not identified and no standards are cited. (0 pts.)	
Potential impact on students (10 points)	This initiative has the potential to involve a large number of students with a long-term impact. (7-10 pts.)	This initiative has the potential to involve a large number of students with some impact. (3-6 pts.)	It is indicated this initiative will only impact a few students. (1-2 pts.)	Potential impact on students is not addressed. (0 pts.)	
Support of Foundation (10 points)	Detailed and specific support of Foundation noted. (7-10 pts.)	Support is more general but is noted from one or more of the applicants (3-6 pts.)	Support of the Foundation is very vague. (1-2 pts.)	No support of the Foundation is noted. (0 pts.)	
Budget/Timeline (5 points)	A detailed budget/timeline with items and costs are listed. (4-5 pts.)	A detailed budget/timeline with items listed and estimated costs on most items. (2-3 pts.)	Timeline vague. Some items are included with costs left blank on some lines. (1 pt.)	No budget/timeline is included. (0 pts.)	
Evaluation (10 points)	An evaluation component is built into the initiative. Methods for evaluating the effectiveness of the project are included and specific evaluation activities are identified. (7-10 pts.)	An evaluation component is built into the initiative. Methods for evaluating the effectiveness of the initiative are included. (3-6 pts.)	References to evaluating the effectiveness of the initiative are not specific. (1-2 pts.)	Evaluation is not addressed. (0 pts.)	